

# Assembly Guide For Albany Dual Potting Sheds.

**RECOMMENDED TOOLS: HAMMER, CROSS HEAD SCREWDRIVER (BATTERY OPERATED IF AVAILABLE), 10MM SPANNER/SOCKET, STANLEY KNIFE, SAW, STEPLADDERS TO FELT ROOF.**

**ESTIMATED ASSEMBLY TIME: TWO PEOPLE 3 – 4 HOURS. WE RECOMMEND PILOT DRILLING SCREW HOLES FIRST.**

PARTS LIST	G: 1 X ROOF SECTION
A: 1 X FLOOR (TWO HALVES 808&1008)	H: 1 X FELT ROLL 1 X RIDGE FELT (ONLY ON 808, 1008)
B: 1 X END PANEL WITH DOOR	I: BARGE BOARDS (TRIM PACK)
C: 1 X END PANEL WITH WINDOW	J: CORNER STRIPS (TRIM PACK)
D: 1 X FRONT PANEL	K: GLASS (QTY DEPENDS ON MODEL)
E: 1 X FRONT FRAME FOR GLASS	L: 1 X NAIL & SCREW PACK
F: 1 X BACK PANEL	M: BENCH (NOT SHOWN ON DIAGRAM)

1. Lay the floor panel (A) in its desired position (remember to leave enough space around the building for roof overhang and maintenance). It is essential the floor is on a solid level base otherwise the building will not fit together properly and the door may not fit flush. If the floor has been supplied in two pieces join together by nailing into the joining blocks on one piece of floor. Place the panels around the floor - it will help you understand how they fit together.

2. Position the back panel (F) on the back edge of the floor (the lip on the bottom overhangs the floor). While your assistant holds the back panel place an end panel (C) on the floor to form a corner. Check that the sides are sitting flat on the floor and the panels are butted together, screw them together from the inside using two of the hexagon head coach screws provided.

3. Select the other end panel (B) and place on the floor, screw to the back panel as before with two coachscrews, again making sure the sections are flat on the floor.

4. Before fitting the small front panel (D), remove the key from the inside of the door (where supplied) and unlock the door, screw the front panel to the sides from the inside as before.

5. Position the front frame (E) into place. Screw into position in the four corners.

6. Place the roof section (G) on the building. The shed may need pushing into square at this stage to allow the roof panel to drop into place. Before fixing check that the roof is sitting flat with the sides, if not it is possible the floor is not level and will need packing in one corner. Push the roof to the back so all the overhang is at the back and the roof framing is butted up to the front frame (E).

7. With the roof square check that all the walls are sitting flat on the floor. Screw the panels to the floor using two screws per panel, ensuring that you screw into a floor joist (follow the lines of nails in the floor to locate the joists).

8. Secure the roof section by nailing through the roof into the framing on the sides and ends. And screwing through the front

frame into the roof framing from the inside.

9. Position the bench (M) underneath the main window so the overhang on one side of the bench rests on the front panel (D) and screw through the framing into the framing on the end panels. Remove the leg (framing) which is fixed underneath the outer edge of the bench in the center. Nail into the leg and at the outer edges to support the bench.

10. Unscrew the small pieces of wood from the front and slide a piece of glass to the top of the front. Get a helper to hold this piece and slide the next sheet in below it with two Z-CLIPS. Make sure that this sheet goes underneath the top one. Screw the piece of wood back into place to hold the glass. Repeat this process to complete the front of the building.

11. Glaze the opening window using the beading and panel pins provided.

12. Glaze the small triangular windows. Place the larger piece in the bottom and hang the smaller piece on top using two Z-CLIPS. Bead the window in place using panel pins.

13. Felt the roof using the small clout nails provided. Start by carefully removing the paper from the felt, roll the felt out on a flat surface and cut in half to give two equal strips. Place it on the roof at the low side so that it overhangs both ends and the rail. Secure with three evenly spaced nails along the upper edge and nail every 100 - 150 mm along the bottom rail. Nail the other wide piece of felt so that it overlaps the first piece by 100 - 150 mm. On smaller models this piece will also cover the front of the roof and should be nailed along the roof framing first and pulled tight towards the back of the sheds and nailed every 100 - 150 mm.

On model 808 place the narrow piece of ridge felt over the front of the shed and nail flush with the framing every 100 – 150mm from the center, pull tight to the back and nail every 100 – 150mm as before.

Fold the ends of the felt and nail into the end of the framing.

14. Open the trim pack and remove the fascia boards, nail them to the ends of the roof then trim the felt if necessary.

15. Fix the corner strips (long narrow strips) to each outside corner using three nails per strip.

**We advise you wear gloves when handling glass.**

**We recommend you treat your building annually with a recognized brand of spirit-based preservative. Barrettine red cedar as used by Albany can be ordered from you local dealer in 5L cans**

**These instructions are meant as a guide only we reserve the right to alter design without prior notice.  
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